



WILLIAM T FUJIOKA  
Chief Executive Officer

## County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration  
500 West Temple Street, Room 713, Los Angeles, California 90012  
(213) 974-1101  
<http://ceo.lacounty.gov>

June 16, 2009

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

53

JUNE 16, 2009

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

Board of Supervisors  
GLORIA MOLINA  
First District

MARK RIDLEY-THOMAS  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

**DEPARTMENT OF PUBLIC WORKS:  
CATEGORICAL EXEMPTION – APPROVE PROJECT BUDGETS AND  
APPROPRIATION ADJUSTMENTS FOR  
ENTERPRISE PARK RESTROOM (CAPITAL PROJECT NO. 69652)  
MONA PARK RESTROOM (CAPITAL PROJECT NO. 69651)  
ALONDRA REGIONAL PARK RESTROOMS (CAPITAL PROJECT NO. 69552)  
(SECOND DISTRICT) (3 VOTES)**

### **SUBJECT**

This action will allow the Department of Public Works (Public Works) to complete design packages for the replacement of existing noncompliant restroom buildings at Enterprise, Mona, and Alondra Regional Parks.

### **IT IS RECOMMENDED THAT YOUR BOARD:**

1. Find that the Enterprise, Mona, and Alondra Regional Parks Americans with Disabilities Act Restroom projects are categorically exempt under the California Environmental Quality Act Sections 15302, Replacement and Reconstruction, Class 2 (c), and the County of Los Angeles Environmental Procedures and Guidelines, Appendix G, Class 2 (a), adopted by your Board on November 17, 1987, because the project provides for the replacement or reconstruction of structures with a new structure of substantially the same size, purpose, and capacity.

*"To Enrich Lives Through Effective And Caring Service"*

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Intra-County Correspondence Sent Electronically Only***

2. Establish Capital Project No. 69652 for the Enterprise Park Restroom project and Capital Project No. 69651 for the Mona Park Restroom project.
3. Approve the \$561,000 budget for the Enterprise Park Restroom project, Capital Project No. 69652; the \$601,000 budget for the Mona Park Restroom project, Capital Project No. 69651; and the \$1,124,000 budget for the Alondra Regional Park Restrooms project, Capital Project No. 69552.
4. Approve the appropriation adjustments to transfer \$336,000 from the Various Second District Americans with Disabilities Act Restrooms, Capital Project No. 86885, to the Enterprise Park Restroom project, Capital Project No. 69652; and \$601,000 from the Various Second District Americans with Disabilities Act Restrooms, Capital Project No. 86885, to the Mona Park Restroom project, Capital Project No. 69651; and \$360,000 from the Various Second District Americans with Disabilities Act Restrooms, Capital Project No. 86885, to the Alondra Regional Park Restrooms project, Capital Project No. 69552; and \$314,000 from the Second District Jesse Owens Americans with Disabilities Act Restrooms, Capital Project No. 69631, to the Alondra Regional Park Restrooms Project, Capital Project No. 69552.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will authorize completion of design documents for construction of the restrooms at Enterprise, Mona, and Alondra Regional Parks located throughout the Second District.

The existing restroom facilities are in an advanced state of disrepair and the interiors do not comply with current code requirements. The new facilities are based on a prototype restroom facility designed for use throughout the County and will be adapted to their specific sites. The new buildings include men's and women's restrooms, plumbing chases, accessible drinking fountains, and accessible paths of travel. The prototype restrooms were designed and plan check approved under the Americans with Disabilities Act (ADA) Restrooms project. The recommended actions will allow for separate financial tracking at each project location.

#### **Sustainable Design Program**

The project supports your Board's Sustainable Design Program by using energy efficient light fixtures with timer controls. There will be savings due to a reduction in electricity as a result of the sustainable building elements included in the design. The

project will also use touch-free, water-efficient fixtures in the restrooms. This will result in a reduction in the amount of potable water used.

### **Implementation of Strategic Plan Goals**

The Countywide Strategic Plan directs the provision of Operational Effectiveness (Goal 1) by improving the efficiency, quality, and responsiveness of County services to all residents. It also directs that we ensure Children, Family, and Adult Well-Being (Goal 2) by enhancing the ability of families to live in safe, stable, and supportive communities. We are also directed to improve Community and Municipal Services (Goal 3) by offering a wide range of services responsive to each community's specific needs.

### **FISCAL IMPACT/FINANCING**

The total cost estimate for the Enterprise Park Restroom project is \$561,000 and is funded with \$225,000 of Second District net County cost and \$336,000 of Second District net County cost from this approved appropriation adjustment. The total cost estimate for the Mona Park Restroom project is \$601,000 and will be fully funded with approval of this appropriation adjustment with \$601,000 of Second District net County cost. The Alondra Regional Park Restrooms project cost estimate is \$1,124,000 and is funded with \$450,000 of Second District net County cost and \$674,000 of Second District net County cost from approval of this appropriation adjustment. All costs estimates include the preparation of plans and specifications, plan check fees, consultant services, miscellaneous expenditures, County services, construction cost, change orders, and Civic Art fund allocation costs.

The Projects Schedule and Budgets Summary are included in Attachment A.

The attached appropriation adjustment (Attachment B) transfers \$336,000 from the Various Second District ADA Restrooms, Capital Project (C.P.) No. 86885, to the Enterprise Park Restroom project, C.P. No. 69652; and \$601,000 from the Various Second District ADA Restrooms, C.P. No. 86885, to the Mona Park Restroom project, C.P. No. 69651; \$360,000 from the Various Second District ADA Restrooms, C.P. No. 86885, to the Alondra Regional Park, C.P. No. 69552; and \$314,000 from the completed Second District Jesse Owens ADA Restrooms, C.P. No. 69631, to the Alondra Regional Park Restrooms project, C.P. No. 69552.

### **Operating Budget Impact**

Based on the project description, the Department of Parks and Recreation (Parks and Recreation) does not anticipate any one-time, start-up or ongoing costs resulting from the recommended actions. The project provisions have maintenance requirements that will be fulfilled with existing park staff and resources. Should the necessity arise, Parks and Recreation will work with our office to determine the appropriate level of maintenance and available funding.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

As required by your Board, the project cost includes 1 percent of design and construction costs to be allocated to the Civic Art Fund per your Board's Civic Art Policy adopted on December 7, 2004 on eligible projects.

An as-needed design services contract previously approved by your Board will be used.

### **ENVIRONMENTAL DOCUMENTATION**

The proposed projects have been reviewed and determined to be categorically exempt under the California Environmental Quality Act (CEQA) in accordance with State CEQA Guidelines Sections 15302, Replacement and Reconstruction, Class 2 (c), and the County of Los Angeles Environmental Procedures and Guidelines, Appendix G, Class 2 (a), adopted by your Board on November 17, 1987, because the project provides for the replacement or reconstruction of structures with a new structure of substantially the same size, purpose, and capacity. A Notice of Exemption will be filed with the Registrar-Recorder/County Clerk.

### **CONTRACTING PROCESS**

Not Applicable.

### **IMPACT ON CURRENT SERVICES OR PROJECTS**

There will be no negative impact on current County services or projects during the performance of the recommended services.

The Honorable Board of Supervisors  
June 16, 2009  
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**CONCLUSION**

Please return one adopted copy of this letter to the Chief Executive Office, Capital Projects Division; the Department of Public Works, Project Management Division II; Civic Arts Commission; and the Department of Parks and Recreation.

Respectfully submitted,



WILLIAM T FUJIOKA  
Chief Executive Officer

WTF:GF:DL  
DJT:CY:zu

**Attachments**

- c: Auditor Controller
- Civic Arts Commission
- County Counsel
- Department of Parks and Recreation
- Department of Public Social Services (GAIN/GROW Program)
- Department of Public Works
- Office of Affirmative Action Compliance

June 16, 2009

**ATTACHMENT A**

**DEPARTMENT OF PUBLIC WORKS:  
CATEGORICAL EXEMPTION – APPROVE PROJECT BUDGETS  
ENTERPRISE PARK RESTROOM (CAPITAL PROJECT NO. 69652)  
MONA PARK RESTROOM (CAPITAL PROJECT NO. 69651)  
ALONDRA REGIONAL PARK RESTROOMS (CAPITAL PROJECT NO. 69552)  
(SECOND DISTRICT) (3 VOTES)**

**I. PROJECT SCHEDULE**

<b>Project Activity</b>	<b>Enterprise Park</b>	<b>Mona Park</b>	<b>Alondra Regional Park</b>
Project Design			
Construction Documents	04/01/09*	04/01/09*	04/01/09*
Jurisdictional Approvals	06/10/09	06/10/09	06/10/09
Bid and Award	08/04/09	08/04/09	08/04/09
Construction			
Substantial Completion	08/18/10	08/18/10	08/18/10
Acceptance	01/03/11	01/03/11	01/03/11

\*Completed Activities

## II. PROJECT BUDGET SUMMARY

Budget Category	Enterprise Park	Mona Park	Alondra Regional Park
Land Acquisition	\$ -	\$ -	\$ -
Construction			
Job Order Contract (Site Work)	\$	\$	\$
Low Bid Construction Contract	327,675	359,843	683,980
Bid Contingency	-	-	-
Change Orders (15%)	49,152	53,977	102,597
Departmental Crafts	-	-	-
Youth Employment	-	-	-
Construction Consultants	-	-	-
Misc. Expense	-	-	-
Gordian Group	-	-	-
Civic Arts	-	-	7,100
Subtotal	\$ 376,827	\$ 413,820	\$ 793,677
Programming/Development	\$ -	\$ -	\$ -
Plans and Specifications	\$ 26,910	\$ 25,000	\$ 25,000
Consultant Services			
Deputy Inspection	\$ 12,000	\$ 12,000	\$ 20,000
Site Planning	-	-	-
Hazardous Materials	4,140	4,390	4,500
Geotech/Soils Test	-	-	-
Material Testing	-	-	-
Cost Estimating	2,225	2,225	3,850
Topographic Surveys	5,570	4,960	7,380
Construction Management	-	-	-
Construction Administration	-	-	-
Environmental	-	-	-
Move Management	-	-	-
Equipment Planning	-	-	-
Legal	-	-	-
Contract/Change Order	-	-	-
Other	-	-	-
Subtotal	\$ 23,935	\$ 23,575	\$ 35,730
Miscellaneous Expenditures			
Office of Affirmative Action	\$ 3,100	\$ 3,100	\$ 6,500
Printing	2,000	2,000	2,000
Miscellaneous	-	-	-
Subtotal	\$ 5,100	\$ 5,100	\$ 8,500

## II. PROJECT BUDGET SUMMARY

Budget Category	Enterprise Park	Mona Park	Alondra Regional Park
Jurisdictional Review/Plan Check/Permit			
Building and Safety Plan Check	\$ 2,500	\$ 2,500	\$ 4,000
Fire Department	-	-	-
Health Department	-	-	-
Regional Planning	1,000	1,000	1,500
Subtotal	\$ 3,500	\$ 3,500	\$ 5,500
County Services			
Code Compliance & Quality Control	\$ 39,852	\$ 39,852	\$ 79,705
Design Review	-	-	-
Design Services	480	1,360	6,867
Contract Administration	16,679	16,679	16,679
Project Management	61,180	65,539	139,625
Project Management Support Services	-	-	-
ISD Job Order Contract Management	-	-	-
DPW Job Order Contract Management	-	-	-
ISD ITS Communications	-	-	-
Project Security	-	-	-
Project Technical Support	3,426	3,000	7,827
County Counsel	-	-	-
Other	5	711	464
Consultant Contract Recovery	3,106	2,864	4,426
Sheriff Job Order Contract Management	-	-	-
Design Services	-	-	-
Subtotal	\$ 124,728	\$ 130,005	255,593
Total	\$ 561,000	\$ 601,000	\$ 1,124,000



## COUNTY OF LOS ANGELES

## REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF CHIEF EXECUTIVE OFFICE

DEPT'S.  
No.

060

JUNE 16

2009

## AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

## ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2008-2009

3 - VOTES

SOURCESUSES

See Attached.

Total: \$1,611,000

Total: \$1,611,000

JUSTIFICATION

This Budget Adjustment is necessary to fund the Alondra Park New Restroom Project (C.P. # 69552), Enterprise Park New Restroom Project (C.P. # 69652); and the Mona Park New Restroom Project (C.P. # 69651)

ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

53

JUN 16 2009

Jan Takata, CEO Senior Manager

CHIEF EXECUTIVE OFFICER'S REPORT

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

REFERRED TO THE CHIEF  
EXECUTIVE OFFICER FOR —

ACTION

APPROVED AS REQUESTED

AS REVISED

RECOMMENDATION

AUDITOR-CONTROLLER

BY

APPROVED (AS REVISED):  
BOARD OF SUPERVISORS

20

NO. 224

May 26 20 09

BY

DEPUTY COUNTY CLERK

SEND 6 COPIES TO THE AUDITOR-CONTROLLER

JUN 24 2009

WHITE M

76R 352M 11/83

AUDITOR-CONTROL  
OFFICIAL COPY

COUNTY OF LOS ANGELES

## REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S.  
NO. 060

DEPARTMENT OF CHIEF EXECUTIVE OFFICE

JUNE 16 2009

AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

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**ADOPTED**BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

53

JUN 16 2009

Jan Takata, CEO Senior Manager

CHIEF EXECUTIVE OFFICER'S REPORT

Sachi A. Hamai  
SACHI A. HAMAI  
EXECUTIVE OFFICER

Input: 118 06/24/09

41 SL 6/26/09

Insuff approp a 86885.  
BA rejected to Draft 6/26/09  
SL 6/26/09REFERRED TO THE CHIEF  
EXECUTIVE OFFICER FOR -

ACTION

RECOMMENDATION

AUDITOR-CONTROLLER

BY

APPROVED AS REQUESTED

AS REVISED

APPROVED (AS REVISED):  
BOARD OF SUPERVISORS

20

BY

DEPUTY COUNTY CLERK

NO. 224

May 26 20 09

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COUNTY OF LOS ANGELES  
BUDGET ADJUSTMENT REQUEST  
CAPITAL PROJECT/REFURBISHMENT  
FISCAL YEAR 2008-09

3 - VOTES

**FINANCIAL SOURCES**

PARKS AND RECREATION  
2nd District ADA Restrooms Refurbishment (2)  
A01-CP-6014-65043-86885  
Fixed Assets-Building and Improvements  
DECREASE APPROPRIATION 1,297,000  
**BGCEO-AC-D809BA224 (1)**

PARKS AND RECREATION  
Jesse Owens Reg. Park New Restroom (2)  
A01-CP-6014-65043-69631  
Fixed Assets-Building and Improvements  
DECREASE APPROPRIATION 314,000  
**BGCEO-AC-D809BA224 (2)**

Total 1,611,000

**FINANCIAL USES**

↑ PARKS AND RECREATION  
Alondra Park New Restroom (2)  
A01-CP-6014-65043-69552  
Fixed Assets-Building and Improvements  
INCREASE APPROPRIATION 674,000  
**BGCEO-AC-D809BA224 (3)**

PARKS AND RECREATION  
Enterprise Park New Restroom (2)  
A01-CP-6014-65043-69652  
Fixed Assets-Building and Improvements  
INCREASE APPROPRIATION 336,000  
**BGCEO-AC-D809BA224 (4)**

PARKS AND RECREATION  
Mona Park New Restroom (2)  
A01-CP-6014-65043-69651  
Fixed Assets-Building and Improvements  
INCREASE APPROPRIATION 601,000  
**BGCEO-AC-D809BA224 (5)**

Total 1,611,000

BA # 224 Karen Zukeena 5/26/09